

Computerized system CGA module Payroll

- ✓ **Employees:** Includes personal and labor data such as daily nominal and integrated salary.
- ✓ **Benefits and fixed deductions:** Controls up to 100 different factors such as INFONAVIT, FONACOT, Savings Fund, etc. Keep track of open balance on the payroll report and on the employee's receipt.
- ✓ **Concepts:** Controls up to 1000 different concepts of payments, deductions, fees and taxes and accruals. The set up of all these concepts is available to be determined by the user as needed.
- ✓ **Payroll Calculation:** Calculates up to a 1000 employees per minute.
- ✓ **Journal Entry:** Creates the corresponding journal entry of the payroll, on electronic file to transfer to the CGA Accounting module and/or to other different accounting systems.
- ✓ **Accumulated Reports:** Maintains historical data of payrolls paid by period and summary per month and by year, has capacity for 10 years in companies with less than 1000 employees.
- ✓ **Variable Salaries:** Calculates the variable salary every two months based on the variable incomes and the days worked, this data is available for the Human Resources module.
- ✓ **Savings Fund:** Keeps track of the balance which is included on the employee's receipt. Creates the electronic file for the transfer to the bank. Includes the special payroll to make the payment.
- ✓ **Electronic Cash transfer:** Controls the bank accounts per employee. Creates the report for authorization and e-file for the cash deposit to the bank. (Banamex, Bancomer, Banorte, etc).
- ✓ **Vacations, X-Mas Bonus, Profit Shares:** Calculates the days to pay to each employee on an up to date report and makes the process to include these payments on the payroll.
- ✓ **Annual tax Reports:** Employees' Income and tax withholding report, Employees Income Tax calculation with report, Salary Credit paid to employees, Payments by salary level and electronic Reports to the Tax Authorities.
- ✓ **Social Security (IMSS):** Transfer data to SUA, employees (new hires with integrated salary) and modifications (new rehires, absenteeism, incapacities, salary modification and layoffs)
- ✓ **Reports:** Includes more than 100 reports of the different concepts indicated above which are generated in less than 1 min., includes the option to download them to a text format and then have access to them through any electronic sheet such as Excel, Lotus, etc.
- ✓ **Technical characteristics:** Operative systems: Windows NT or higher, Data Base Microsoft SQL Client Server 7.0, programming Visual Dbase 7.5. Multi-user and multicompany unlimited.